

Communication Graduate Student Association

Minutes of the Officers Discussions held via email February 23-25, 2004 with revisions through March 21, 2004 noted in italics.

Call to Order

There was no official call to order although discussion began February 23, 2004.

Attendance

Contributors: Jennie Hwang, Hao-Ting Lu (Tina), Brenda Battleson, Ruiyun Xi (Rhea), Heather Marshall.

Approval of Old Minutes

Approval of the minutes from meetings of January 15 and January 22, 2004 were postponed so that they could be reviewed by the membership along with the minutes of this "meeting."

Old Business

Jennie discussed a meeting she and Brenda attended with the Presidents of the LISGSA and the InformaticsGSA regarding collaboration for the April colloquium. Both groups were interested although the respective presidents, Elizabeth Hoxie and Progyamita Banerjee, were unsure of what they would be able to contribute financially.

The COMGSA, upon approval of the membership, will contribute \$50.00. As of this initial meeting, InformaticsGSA pledged \$20.00 and the LISGSA pledged support "in kind." *The School of Informatics Dean's Office agreed to cover the expenses for food and any miscellaneous expenses in excess of the funding obtained through GSA sources.*

Jennie prepared a proposal requesting funding from the GSA Special Activities Fund. This proposal was completed and submitted to GSA by February 18, 2004. Jennie attended the GSA Finance Committee meeting to explain the proposal on February 25, 2004. The proposal was also to have been presented to General GSA Senate Meeting on March 3, 2004.*

New Business

The proposed date for the next meeting of the COMGSA general membership will be [March 25, 2004](#). *Jennie should have confirmation of GSA special activities funding by then.**

Jennie will also announce more details on the COMGSA's sponsorship of both the Thai International Association GSA's Thai Night celebration ([April 9, \\$20.00](#)), and of Media Study's guest speaker, Alex Rivera ([April 23, \\$20](#)).

A conference funding request has been submitted by Pi-Chun Chang for ICA, New Orleans, May 2004 (\$75).

An agenda for the March 25th meeting will be emailed to the membership as well as those minutes still in need of approval : the minutes presented here as well as those of the meetings held January 15 and January 22, 2004

Jennie estimated that we would need to spend approximately \$60.00 for food and beverages for the general meeting to be held [March 25](#), 2004

Motions

Motion 1. Approve a funding request of \$60.00 to purchase food and beverages for the General meeting to be held [March 25](#), 2004.

Motion 2. Approve a \$50.00 contribution to the upcoming colloquium discussed above.

Approval/Denial of Motions

Motion 1 was approved.

Motion 2 was approved.

Adjournment

The motions above were made and approved February 25, 2004 via email. Email discussions among the officers continued beyond February 25, 2004 with an addendum to the minutes noted below.

Respectfully submitted,

Brenda L. Battleson,
Secretary

****Addendum (March 21, 2004)***

As of March 21, 2004, funding for the April colloquium has been confirmed as follows:

<i>COMGSA</i>	<i>\$50.00</i>
<i>InformaticsGSA</i>	<i>\$20.00</i>
<i>LISGSA</i>	<i>(in kind)</i>
<i>GSA</i>	<i>\$497.00</i>
<i>SOI Dean's Office</i>	<i>(food and extra expense)</i>