

Communication Graduate Student Association Minutes of the Officers Meeting held January 15, 2004.

Call to Order

The meeting was called to order at 12:30pm in the third floor lounge area of Baldy Hall.

Attendance

Present: Jennie Hwang, Hao-Ting Lu (Tina), Brenda Battleson.
Excused: Amber Reinhart, Ruiyun Xi (Rhea) and Heather Marshall.

Approval of Old Minutes

The minutes from the general meeting of November 12, 2003 were approved.

Old Business

Regarding the colloquium to be held this spring, April is the most logical month but the decision on a final date was postponed. Jennie suggested that the proposal be made at the next general meeting and that the membership decide which date would be most convenient.

New Business

Jennie stated that she would be sending the minutes of the general meeting held Nov.12, 2003, to the com grad students listserv.

Jennie will approach to School of Informatics for assistance in funding the colloquium.

Because of hectic schedules, Jennie suggested that the format of future officers meetings switch to communicating via email and meeting monthly rather than trying to meet weekly. Jennie will suggest the idea to the other officers and a decision will be made before the next general meeting.

A general meeting will be held the week of January 19, with the date tentatively 1/22 or 1/23. Jennie would post a message to the com grad listserv to find out the preferred date of the membership.

Tina suggested we promote this as a general meeting and "surviving the winter" mixer. Food would be provided by the Com GSA.

Since we are saving money for the colloquium we will not have a party this semester. As a result, we can spend more on food for this meeting/mixer. Suggestions included subs, sushi, party trays. Brenda suggested that up to 100.00 be reserved.

Motions

Jennie motioned that officers meetings be limited to primarily email with an occasional meeting just prior to events.

Jennie motioned to fund 100.00 is food for the general meeting/mixer.

Approval/Denial of Motions

The motion to limit officers meetings to email was approved.

The motion to spend not more than 100.00 on food and refreshments for the general meeting/mixer was approved.

Adjournment

The meeting adjourned at 1:05 pm.

Respectfully submitted,

Brenda L. Battleson,
Secretary