

## **Communication Graduate Student Association**

### **Minutes of the Officers Meeting held October 16, 2003.**

#### **Call to Order**

The meeting was called to order at 1:10 pm in the third floor lounge area of Baldy Hall.

#### **Attendance**

Present: Jennie Hwang, Hao-Ting Lu (Tina), Brenda Battleson, Ruiyun Xi (Rhea) and Heather Marshall. Excused: Amber Rogalski.

#### **Approval of Old Minutes**

The minutes from the meeting of October 2, 2003 were unanimously approved.

#### **Old Business**

Jennie re-initiated discussion of the upcoming mixer.

Heather stated that many students has expressed a desire to go off campus for the mixer. At first, we thought that an e-mail inquiry to all grad students might be in order, to see what they would want. Upon consultation with Prof. Tutzhauer however, we made an executive decision, choosing an off-campus locale.

We discussed possible places to go—Anacone's near the south campus, and Bennigan's or Elmo's near the north campus. It was decided that since classes are held at the north campus, the mixer should be held at either of the latter two choices. Since the group could potentially be 30 or more persons, Bennigan's was the choice.

Heather called the tavern to get prices and check the availability of dates while the other offices discussed the means of announcing the mixer to the grad students and faculty in the department. Jennie agreed to compose an announcement and ask Annette Burdett to post it to both the comgrad and faculty listserves. Brenda would print out a flyer to be inserted in each student's folder. Jennie and Tina agreed to make announcements in their classes.

Heather returned to say that a room at Bennigan's had been reserved. She also reminded us that GSA would not pay for alcohol. However, Bennigan's had agreed to extend "Happy Hour" pricing to those who wished to purchase their own alcohol.

Heather asked about MI students that might be present in some of the classes where the announcement would be made. It was decided that if those individuals wished to attend, they could.

#### **New Business**

Discussion turned to the club budget for Communication, which is \$1,036. Besides the mixer, Jennie talked of the need and obligation to provide at least partial funding for conferences. A list of criteria for conference funding would be drawn up in future meetings.

Discussions of seasonal activities was put off for future meetings although Rhea and Tina both suggested possible activities that would involve multiple clubs collaborating. A list of the GSA sponsored clubs is available at <http://wings.buffalo.edu/gsa/deptclubs.html> .

In order to finalize the details of the mixer, a meeting of officers was scheduled for Tuesday October 21, at noon.

### **Motions**

1. Brenda motioned to approve the selection of Bennigan's as the place to hold the welcome mixer with the designated date and time being Wednesday October 29, 2003 from 6:00pm to 8:00 pm.
2. Jennie motioned that the Communication Dept. GSA pay for all food and non-alcoholic beverage and gratuity expenses.

### **Approval/Denial of Motions**

1. Brenda's motion was unanimously approved.
2. Jennie's motion was unanimously approved.

### **Adjournment**

The meeting adjourned at 2:15 pm.

Respectfully submitted,

Brenda L. Battleson,  
Secretary